

# BSM DIRECT BROKER SUBMISSION SHEET

## IMPORTANT DATES

FINANCE CONTINGENCY

CLOSING DATE AND TIME

APPRAISAL CONTINGENCY

LOCK EXPIRATION

## BROKER CONTACT INFORMATION

NAME

CONTACT

PHONE

EMAIL

LOAN OFFICER

AE

## BORROWER AND LOAN INFORMATION

BORROWER(S)

EMAIL

PHONE

LOAN NUMBER

PRODUCT

LTV

BASE LOAN AMOUNT

TOTAL LOAN AMOUNT

EARNEST MONEY

SELLER PAID

ESCROW WAIVED

YES NO

INTEREST CREDIT

YES NO

MORTGAGE INSURANCE

BPMI LPMI

POA

YES NO

## SETTLEMENT AGENT INFORMATION

NAME

ADDRESS

PHONE

FAX

EMAIL

CLOSING AGENT CONTACT

MAIL AWAY CLOSING INFORMATION

SELECT ONE:		LENDER PAID	BORROWER PAID	CHARGE
A	DISCOUNT POINTS (POSITIVE NET PRICING FROM LOCK)			
	ORIGINATION FEE (BORROWER-PAID LO COMP)			
	ADMINISTRATION FEE			
	PROCESSING FEE (PAYABLE TO):			
	OTHER (DESCRIBE):			
B	APPRAISAL FEE (PROVIDE INVOICE)		POC	
	CREDIT REPORT FEE (PROVIDE INVOICE)			
	TX DOC REVIEW FEE			
	OTHER (DESCRIBE):			
	OTHER (DESCRIBE):			
	OTHER (DESCRIBE):			
	OTHER (DESCRIBE):			
J	RATE CREDIT/PREMIUM (NEGATIVE NET PRICING FROM LOCK)			( )
	LENDER CREDIT FROM CORRESPONDENT			( )

## IMPORTANT INFORMATION

BSM DIRECT WILL ORDER THE FLOOD CERT

BROKER WILL ORDER TRANSCRIPTS (CREDIT PLUS) – USE LOGIN CREDENTIALS SUPPLIED

BROKER WILL ORDER APPRAISALS THROUGH (MARKET VALUATION SERVICES – MVS) – USE LOGIN CREDENTIALS SUPPLIED

JUMBO LOANS REQUIRE APPRAISAL TO BE ORDERED THRU RELS

BROKER WILL DISCLOSE TO BORROWER AND UPLOAD DISCLOSURES WITH SUBMISSION

I hereby certify that we, the originating institution, did not obtain any appraisal/valuation products outside of the appraisal product(s) ordered directly with BankSouth Mortgage. If at any point after the submission to BSM I obtain an additional valuation outside of BSM's directive, I will send a copy of that product to the borrower(s) and to BSM.